**City of Grand Mound**

**Minutes of the City Council Meeting**

**615 Sunnyside St. Grand Mound, IA 52751**

 **November 12th, 2018**

Mayor Crosthwaite called the City Council meeting to order at 7:00 p.m. City Council Members present were; Stearns, Brix, Fischer, Olson, and Beuthien.

Motion by Beuthien, second by Fischer, to accept and approve the consent agenda, including the non-recurring items; GMCCC: DOT Utility Permit & 706 Sunnyside Building Permit (Deck), and the following detail resolution. Ayes: All.

Vendor Detail Amount

AETNA EAP SERVICES $8.40

AFLAC EMPLYEE PD INS $305.64

ANDERSON SAND & GRAVEL ROAD ROCK $75.24

CARGILL ROAD SALT $1,733.57

CLINTON CO SHERIFF POLICE SERVICE $1,389.15

DAVISSON TILING LLC SEWER LAGOON WORK $650.86

DIVA & TEJ GAS & FOOD FUEL $1,048.00

EFTPS-FEDERAL FED. WITHHOLDING $1,390.61

VISA LAPTOP/MNTR/IPADS $2,960.33

RICK FISCHER SALT SHED DOOR REPR $150.00

DENNIS GALLOWAY TIRE REPAIRS $10.00

GARY HINTZ SAFETY CLOTHING RNB $47.74

GIS BENEFITS VOL. LIFE INSURANCE $14.47

GMCCC PHONE/NET/FAX $393.43

HAWKINS INC. WATER CHEMICALS $662.04

IMWCA TRAINING DUES $373.00

IOWA ONE CALL LOCATES WA/SEWER $36.20

IPERS WITHHOLDING $1,178.66

ISG ENGINEERING EXPENSE $4,000.00

JOHN DEERE FINANCIAL HITCH/TAPEMSR/SCRW $35.45

KAMPER KORNER DUMP TRAILER/RECYL $9,500.00

MARV’S REMODELING SMITH/SUNNY SIDEWLK $688.00

OBSERVER PUBLICATIONS $535.28

ODD JOBS GRAVE OPENINGS $900.00

OFFICE CENTER TONER SUPPLIES $449.25

PAT SCHULTZ CEMETERY SERVICES $20.00

PILLLERS & RICHMOND LEGAL SERVICES $2,248.25

QC ANALYTICAL TESTING $184.00

SECRETARY OF STATE NOTARY RENEWAL $30.00

TREASURER, STATE OF IA STATE TAX $277.00

U.S. CELLULAR PW CELL PHONE SERV $140.52

WELLMARK BCBS EMPLYEE INSURANCE $2,344.18

WGML GARBAGE SERVICE $2,100.00

WAGES

KILBURG FULL TIME PW DEPT $3,146.25

CONNER FULL TIME CITY CLERK $2,289.74

HINTZ SEASONAL PW DEPT $385.00

GEFFERS PART TIME PW DEPT $1,272.00

CROSTHWAITE MAYOR $400.00

**Account Revenue Expense**

General $65,763.84 $23,357.38

Road Use $5,754.54 $1,585.05

Employee Benefits $13,568.70 $2,608.73

Emergency $2,023.08 $0.00

Housing Rehab $0.00 $0.00

Debt Service $0.00 $0.00

Capital Improvement $5,366.31 $0.00

08 Citizen Project $4,085.26 $0.00

Water $7,830.03 $3,035.92

Sewer $5,799.64 $908.15

Sewer Relining 2012 $0.00 $0.00

Garbage $5,160.97 $3,296.29

Storm Sewer $891.62 $23.01

Hwy 30 STSW $0.00 $0.00

Sunnyside STSW $0.00 $0.00

Clinton Street STSW $41,442.59 $38,542.71

**Total $157,686.58 $73,357.24**

Citizen & Non-Citizen Inquiries: A citizen expressed concerns regarding the consideration of hiring another full-time employee.

City Attorney Report: None.

The Clinton County Sheriff’s Report was read.

Community Center Board: Brent Blake & Diane Skinner, of the Community Center Board, presented the Council with a financial report of the Center. The Board is seeking financial assistance from the City; and possibly for the Board to dis-ban if enough members cannot be found during their January meeting. Council advised they were not opposed to donating to the Center, to help each year, but would prefer the Board to remain and run the Center. The Board will report back at the February Council Meeting on the status of the Board.

ISG Storm Water Improvement Project: Lenny Larson discussed the status of the project.

Motion by Fischer, second by Stearns for the City to pay for the concrete cost of the Fiber Optic Line being moved in connection with the storm water improvement project. GMCCC will be requested to pay Brandt Construction $2,709.25 for services to move the Fiber Line. Ayes- All.

Motion by Beuthien, second by Fischer to approve the Clerk to issue payment immediately to the claimant and related contractor invoices for the Seitz/Brandt sewer claim. Attorney Pillers to notify Brandt’s insurance company of the request for reimbursement and to proceed as necessary for reimbursement of the claim. Ayes; All.

910 Clinton Street storm water questions were addressed by Lenny Larson with ISG.

Larson reported, 720 Clinton Street’s boulevard/asphalt work will be repaired and paid for by the Contractor in the Spring of 2019.

Motion by Fischer, second by Stearns to table Clinton Street Storm Sewer Pay Request No. 3. Ayes; All.

709 Clinton Street driveway culvert was discussed. The property owner, attended to address his concerns with the cost to remove the culvert, stating he had previously received permission from the City to install the culvert years ago. Council requested the PW Dept to obtain a bid from Marv’s Remodeling to reshape the sidewalk/driveway in order to remove the culvert. The bid is to be added to the December City Council Meeting’s Agenda.

No quotes were presented for the City Park Restroom Automatic Locks. Will be added to the December agenda.

Lease Agreements for the Depot Lot & Old Pump House were not presented. The leases will be added to the December Agenda.

Council reviewed the PW Superintendent’s request for a Full-time employee versus Part-time or contracting mowing. No action was taken.

Motion by Fischer, second by Brix to authorize the Mayor to sign the CCDA Grant Award Agreement for the Tennis Court Grant. Ayes; All.

The single stream recycling carts have been ordered. A mailer will be sent to each property owner regarding the new recycling program and the estimated start date of January 2019.

Mayor Crosthwaite appointed Council Members Stearns and Brix to the Employee Review Committee.

Chapter 55 Animal Protection and Control was discussed and tabled.

Chapter 4.03.03 Schedule of fines was discussed. The City Clerk was directed to work with the City Attorney to draft a revision.

Resolution No. 18-22: Curbside Single Stream Recycling Policy was introduced by Stearns, with a second by Fischer. Roll Call: Stearns- Aye, Brix- Aye, Fischer- Aye, Olson- Aye, Beuthien- Aye. Mayor Crosthwaite signed the Resolution.

Resolution No. 18-23: Safety Manual Policy was introduced by Brix, with a second by Fischer. Roll Call: Stearns- Aye, Brix- Aye, Fischer- Aye, Olson- Aye, Beuthien- Aye. Mayor Crosthwaite signed the Resolution.

Resolution No. 18-24: Peddler/Solicitor Permit Policy was introduced by Fischer with a second by Brix. Roll Call: Stearns- Aye, Brix- Aye, Fischer- Aye, Olson- Aye, Beuthien- Aye. Mayor Crosthwaite signed the Resolution.

Resolution No. 18-25: Sidewalk Inspection Policy was introduced by Olson, with a second by Brix. Roll Call: Stearns- Aye, Brix- Aye, Fischer- Aye, Olson- Aye, Beuthien- Aye. Mayor Crosthwaite signed the Resolution.

Resolution No. 18-26: Approving the FY18 AFR was introduced by Beuthien, with a second by Stearns. Roll Call: Stearns- Aye, Brix- Aye, Fischer- Aye, Olson- Aye, Beuthien- Aye. Mayor Crosthwaite signed the Resolution.

Motion by Fischer, second by Olson to set a public hearing for Ordinance No. 286-18: Amending Chapter 122 Peddlers, Solicitors, and Transient Merchants at 6:50 p.m. on 12/10/2018. Ayes; All.

Motion by Stearns, second by Fischer to set a public hearing for Ordinance No. 287-18: Amending Chapter 41:41.13 First Class Consumer Fireworks. Ayes; All.

City Employee’s Report: The PW Superintendent reported a contractor would be coming next week to repair and clean well #2.

City Clerk’s Report: The Clerk reported, City Hall would be Closed November 22nd- 23rd and Nov. 28th-30th.

Mayor’s Report: None.

Chairperson Beuthien: Beuthien requested the PW Dept., to file a police report whenever the Ballpark restrooms are vandalized. Beuthien requested an update on the PZ Commission. The Clerk reported the Commission completed the Citizen survey results and have a meeting scheduled for January 21st, 2019 at 6:00 p.m.

Chairperson Stearns: Stearns recommended the PW Dept research a tailgate spreader, after reports from the PW Dept. that the current spreader needs repairs.

Chairperson Olson: No report.

Chairperson Fischer: No report.

Chairperson Brix: Brix asked the PW Dept. if the winter prep is complete, and if the Holiday lights are ready to be displayed.

Motion by Brix, second by Beuthien to adjourn at 9:50 p.m. Ayes; All.

The next Regular City Council meeting will be held at 7:00 p.m. on Monday December 10th, 2018 at City Hall located at 615 Sunnyside St. in Grand Mound, IA 52751.

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Kurt Crosthwaite, Mayor

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Melissa Conner, City Clerk

“These minutes are not official minutes until approved by the City Council.”